

CEWG Draft Member Nomination and Approval Process

1. The goal of this member nomination and approval process is to obtain new individuals to be part of a Community Environmental Working Group.
 - a. There is a target CEWG size of 5-7 members, including one Intel member.
 - b. Members should represent Corrales, other communities near Intel, and New Mexico as a whole.
 - c. Members should represent a balance of technical and non-technical backgrounds and interests.
 - d. Members should support the CEWG's mission of advocating for continuous environmental improvements at Intel New Mexico and promoting constructive community dialogue on related issues.
 - e. Members should commit to attending the majority of the CEWG's monthly meetings and working together towards consensus CEWG efforts.
 - f. Non-members are also always welcome and are able to participate fully in meeting discussions. The advantage of being a member is to have a voice in the CEWG consensus and to work together as part of CEWG efforts between meetings.
 - g. More information is available in the CEWG Meeting Guidelines, posted on the CEWG website.
2. Current CEWG members will suggest names of people who would positively contribute to the CEWG.
 - a. Individuals who are not currently CEWG members can nominate themselves or others by asking a CEWG member or the facilitator to add them to the list.
 - b. The CEWG member suggesting the name will provide phone/email contact information.
3. The facilitator will compile the list of names and circulate the list to the current members.
 - a. Current CEWG members will meet (in person or by phone or email) and discuss whether any names should be added or removed from the list at this point.
4. The facilitator will reach out to each person on the list, explain the CEWG member requirements and member nomination process, ask if the person is willing to participate as a member if selected, and if so, ask for a brief bio or other information to share.
 - a. Draft email communication will be prepared and circulated to the current CEWG members before it is sent.
 - b. The facilitator will update the list with additions and subtractions based on willingness to participate.
 - c. The facilitator will send the updated list and bios to the current CEWG members.
5. Current CEWG members will meet, review the list and brief bios, and discuss how to proceed, including:

- a. Should any names be added to or removed from the list at this point?
 - i. If so, repeat steps 3 and 4.
 - b. Does the current list meet the goals of the nomination and approval process (item 1)?
 - i. If not, should there be more outreach or other action?
- 6. The current CEWG members will discuss and seek consensus on a list of approved new members.
- 7. The facilitator will notify new approved members, provide a list of upcoming meeting dates, and answer any questions.
- 8. The facilitator will contact any interested individuals who were not approved as members, thank them for their interest and willingness to participate, and invite them to attend future meetings as non-member participants.