

ACTION-ITEM PROGRESS REPORT

Community Environmental Working Group

February, 2019

“Striving for Continuous Environmental Improvements at Intel”

TASK	WHO	STATUS
1. Mike Williams and Sarah Chavez will create a document outlining the best conditions for NM National Guard testing.	Mike Williams Sarah Chavez	Pending National Guard response
2. Sarah Chavez and Mike Williams will compile lists of chemicals and guidance for sampling for the NM National Guard.	Sarah Chavez Mike Williams	Pending National Guard response
3. Sarah Chavez, Mike Williams, and John Bartlit will revise the NM National Guard testing rationale to clarify stack testing vs. community air testing.	Sarah Chavez Mike Williams John Bartlit	Pending National Guard response
4. Sarah Chavez will ask about providing the CEWG with emergency drill descriptions or instructions.	Sarah Chavez	Pending emergency management agenda items
5. Sarah Chavez will provide a list of chemicals Intel used in their semi-conductor process.	Sarah Chavez	Pending
6. Dennis O’Mara will attempt to talk with a NM National Guard representative at the January LEPC meeting about whether they are still willing to work on the project with the CEWG. If there is no action at that time, Jessie Lawrence will remove the NM National Guard action items from the action item list.	Dennis O’Mara Jessie Lawrence	Pending
7. Sarah Chavez will share the final CEWG work report language with Intel’s Communications Department with the goal to share it with Intel employees after the holidays.	Sarah Chavez	To be complete Q1 2019
8. Sarah Chavez will check about getting relevant reports from the Environmental Design Contest hosted by NMSU to share with the CEWG.	Sarah Chavez	Pending
9. Dennis O’Mara will send additional material for the ALS panel to Jessie Lawrence, who will email the information to the panelists and distribute to CEWG members.	Dennis O’Mara Jessie Lawrence	Complete 1.28.19
10. Sarah Chavez will check about additional information to share with the CEWG about stormwater runoff requirements.	Sarah Chavez	Pending
11. Jessie Lawrence will confirm the 1:00 PM February meeting time with the invited panelists.	Jessie Lawrence	Complete 1.17.19
12. Jessie Lawrence will contact the Village of Corrales to confirm the logistics of using the Community Center.	Jessie Lawrence	Complete 1.25.19

TASK	WHO	STATUS
13. Jessie Lawrence will email the draft CEWG annual report to members and ask everyone to respond within a certain period of time with any edits.	Jessie Lawrence All	Complete 1.25.19
14. Sarah Chavez will ask NMED about revising item A102.B in the air permit to more accurately reflect the facility location.	Sarah Chavez	Pending

Completed Tasks

Lynne Kinis will discuss wording regarding the CEWG 1-page flyer with Marcy Brandenburg. Jessie Lawrence will communicate with Carolyn O'Mara re changes to the flyer.	Lynne Kinis Jessie Lawrence	Complete 1.22.18
Dennis O'Mara will investigate the prescribed rights of way on Corrales roads for use in National Guard testing	Dennis O'Mara	Complete 1.17.18
Dennis O'Mara will send links with more information on Indium Phosphide	Dennis O'Mara	Complete 1.17.18
Sarah Chavez will review the Action Item Progress Report and take a first cut on what to include in the annual report.	Sarah Chavez	Complete 1.17.18
Sarah Chavez will ask Intel management about the questions about indium phosphide in the January meeting summary and report back to the CEWG.	Sarah Chavez	Complete 2.21.18
Jessie Lawrence will send a plant and get-well note to Lynne Kinis.	Jessie Lawrence	Complete 1.22.18
Sarah Chavez and Mike Williams will review the questions in the Citizen Protocol, indicate whether they are relevant to the National Guard testing, and share with the group via email.	Sarah Chavez Mike Williams	Complete 2.21.18
John Bartlit will share the internet links on indium phosphide with Mike Williams	John Bartlit	Complete 2.21.18
Hugh Church will contact Jonathan Samet with a request to review the ALS report.	Hugh Church	Complete 1.20.18
Jessie Lawrence will work with Carolyn O'Mara to finalize changes to the one-page flyer and bring any design changes back to the group.	Jessie Lawrence	Complete 1.22.18
CEWG members will think about how they would like to partner with Sergeant Jackson, including what chemical to measure and capabilities around measuring chemicals—a qualitative analysis and quantitative analysis (concentrations).	All	Replaced by Agenda Items on NM National Guard testing protocols
Bring request for having a weekly Intel reports in the local media to Intel for consideration	Sarah Chavez	Moved to Future Agenda Items List
Consideration of a warning system tied to Code Red	Sarah Chavez	Moved to Future Agenda Items List
Discuss a future agenda item on a survey asking about people's breathing, how long it took them to go on oxygen, to what degree they were on it, etc.	All	Moved to Future Agenda Items List
The group will discuss adding small air quality monitoring systems as a future agenda item.	All	Moved to Future Agenda Items List
Jessie Lawrence will share the Corrales Comment cartoon relevant to phosphine/phosgene with CEWG members when it is posted online.	Jessie Lawrence	Reviewed 3.15.18; cartoon was not posted online
*Check on next regulatory meeting with Intel	Sarah Chavez	Ongoing
Mindy Koch and Sarah Chavez will ask Intel staff and the vendor associated with the new cleaning process in the list of	Mindy Koch	Update from Sarah via email 3.6.18

2016 NM Projects if they might be interested in coming to a CEWG meeting to discuss their work.	Sarah Chavez	
The group will review and comment on items for inclusion in the 2017 annual report.	All	Complete 3.21.18
The group will review draft priority topics for 2018 and suggest additions and edits.	All	Complete 3.21.18
Jessie Lawrence will post the most recent version of the Citizen Protocol on the CEWG website.	Jessie Lawrence	Complete 3.12.18
Jessie Lawrence and Sarah Chavez will use the meeting discussion and the highlighted Citizen Protocol to create a New Mexico National Guard testing protocol document and will draft an email to the NM National Guard to request relevant information.	Jessie Lawrence Sarah Chavez	Email sent to Sgt. DePalma 3.5.18, follow up 3.12.18. Discussed 3.21.18
Sarah Chavez will ask Intel management about informing local first responders that indium phosphide was stored on site at Intel.	Sarah Chavez	Complete 3.21.18; information shared by Dennis O'Mara
Sarah Chavez will find out more about the change to Intel's wastewater discharge included in the EHS report.	Sarah Chavez	Complete 4.18.18
Sarah Chavez will try to find the names of the UNM epidemiologists who presented at a CEWG meeting.	Sarah Chavez	Complete; Shared via email 4.2.18
Jessie Lawrence will email the Annual Report to CEWG members for final review before release.	Jessie Lawrence	Complete 4.5.18
CEWG members will share ideas via email to answer why the CEWG is requesting that the NM National Guard conduct air sampling.	All	Complete 4.18.18
Jessie Lawrence will connect with the Corrales mayor and council members to introduce herself and the CEWG and invite the new Corrales mayor to a CEWG meeting.	Jessie Lawrence	Contacted week of 4.16.18
Sarah Chavez will look into the ability to share more detailed information about Intel's notification procedure.	Sarah Chavez	Complete 5.16.18
Dennis O'Mara will provide a report on his expert consultations regarding the NMDOH ALS Report.	Dennis O'Mara	Complete 5.16.18
Sarah Chavez will try to find out what chemicals are used by Intel for landscaping	Sarah Chavez	Complete 5.16.18
Jessie Lawrence will attempt to contact Sgt. Jackson. Dennis O'Mara will attempt to contact Sgt. DePalma. Both will inform the group of any progress.	Jessie Lawrence Dennis O'Mara	Complete 4.23.18
John Bartlit will draft an initial email to contact the epidemiologists from 2008 to ask them to review the NMDOH ALS report.	John Bartlit	Complete 5.16.18
Sarah Chavez will provide contact information for Trout Unlimited.	Sarah Chavez	Complete 6.5.18
Sarah Chavez will investigate complaints at the May meeting from Brenda Stamper and Lynne Kinis and add them to the next EHS report.	Sarah Chavez	Complete 6.20.18
John Bartlit will revise the email to Heidi Krapfl to include an invitation to a CEWG meeting.	John Bartlit	Complete 6.11.18

John Bartlit will revise the email to UNM epidemiologists to include a clear request for comments on methodology of the ALS report.	John Bartlit	Complete 6.11.18
Sarah Chavez will provide information on Intel's procedure for calling 911.	Sarah Chavez	Complete 6.20.18
Sarah Chavez will email Dennis O'Mara the complete list of landscaping chemicals used by Intel.	Sarah Chavez	Complete 8.15.18
Sarah Chavez will check on whether Intel was doing anything about a kangaroo rat infestation.	Sarah Chavez	Complete 8.15.18
Sarah Chavez will ask Intel management why Intel did not wait until all thermal oxidizers were online before restarting production on 5/21/18.	Sarah Chavez	Complete 8.15.18
Sarah Chavez will provide information on the emissions from the time period including 5/21/18 to compare to other months, and will provide information on how that number was calculated.	Sarah Chavez	Complete 8.15.18
Sarah Chavez will ask when Intel notified the community emergency managers about the power outage on 5/21/18.	Sarah Chavez	Complete 8.15.18
Jessie Lawrence will share the working NM National Guard protocol document and questions with the National Guard.	Jessie Lawrence	Complete 8.16.18
Jessie Lawrence will add Intel's state emissions permit to the list of future agenda items.	Jessie Lawrence	Complete 9.13.18
Jessie Lawrence will include a meeting agenda item to review the future agenda items list, identify those that are still relevant, and prioritize them for future agendas.	Jessie Lawrence	Complete 9.13.18
Jessie Lawrence will add a meeting agenda item to discuss John Bartlit's idea for CEWG notices/outreach to Intel.	Jessie Lawrence	Complete 9.13.18
Jessie Lawrence will forward the safety data sheets for the Intel landscaping chemicals to all CEWG members, including sending to Lynne Kinis via USPS.	Jessie Lawrence	Complete 8.17.18
Jessie Lawrence will contact the three known NM National Guard contacts as discussed, including reference to discussion at the July LEPC meeting.	Jessie Lawrence	Complete 8.17.18
John Bartlit will send the ALS NM Society donation news article to Jessie Lawrence to share with all CEWG members.	John Bartlit Jessie Lawrence	Complete 9.21.18
Jessie Lawrence will edit the future agenda items to move Intel's state emissions permit to the first item on the list.	Jessie Lawrence	Complete 10.10.18
Jessie Lawrence will work with a few CEWG members to develop a proposed outline for discussion about the permit and will circulate it via email.	Jessie Lawrence	Complete 10.10.18
Jessie Lawrence will circulate the draft ALS panel questions with proposed edits to seek agreement via email.	Jessie Lawrence	Complete 9.21.18
Mike Williams will investigate the possibility of using LIDAR equipment from Los Alamos Labs.	Mike Williams	Complete 10.17.18
Sarah Chavez will compile a list noting the last time each regulatory agency visited Intel as a way for Ms. Brandenburg to check compliance.	Sarah Chavez	Complete 11.14.18

John Bartlit and Dennis O'Mara will communicate to strategize on an ALS panel, including composition and invitations.	John Bartlit Dennis O'Mara	Complete 11.14.18
Jessie Lawrence will contact the Village of Corrales about room availability for either November 14 or November 28, and will communicate to the group via email regarding a rescheduled meeting date.	Jessie Lawrence	Complete 10.18.18
Sarah Chavez will include Lynne Kinis's concern about dead bees in the EHS report.	Sarah Chavez	Complete 11.14.18
Dennis O'Mara, Sarah Chavez, and any other interested CEWG members will communicate via email about the wording of Question #5 of the ALS panel/discussion questions.	All	Complete 11.14.18
Sarah Chavez will send draft text re CEWG outreach to employees to the relevant people at Intel and ask for feedback, including possible communication channels.	Sarah Chavez	Complete 11.14.18
Jessie Lawrence will email the draft text re CEWG outreach to Intel employees to all CEWG members for further editing and discussion	Jessie Lawrence	Complete 10.18.18
Sarah Chavez will send an introduction email to the NMED bureau chief and to Ted Schooley, the permit programs manager, to let them know that Jessie Lawrence would be contacting them about permitting questions from the CEWG.	Sarah Chavez Jessie Lawrence	Complete 11.14.18
Jessie Lawrence will send an email to CEWG members to obtain potential dates for a meeting with NMED staff in Santa Fe, and will work with NMED to set a date that works for everyone.	Jessie Lawrence	Complete 11.16.18
John Bartlit and Dennis O'Mara will send ALS panelist contact information to Jessie Lawrence for work on meeting logistics.	John Bartlit Dennis O'Mara	Complete 12.21.18
Dennis O'Mara will share the CEHN training slides with Jessie Lawrence to be sent to the group. The group will review the slides and decide if any further action is warranted.	Dennis O'Mara Jessie Lawrence All	Slides sent 11.20.18 Complete 12.19.18
Sarah Chavez will begin compiling items for inclusion in the CEWG annual report. Sarah Chavez will create a draft of the CEWG 2018 annual report and will send it to John Bartlit for review.	Sarah Chavez John Bartlit	Complete 1.16.19
Jessie Lawrence will draft information to be shared with all panelists including the panel purpose, the agreed-on questions, and a summary of the ALS study, and will contact all panelists to set a meeting time.	Jessie Lawrence	Complete 1.16.19
Sarah Chavez will send Intel's current emissions permit to Jessie Lawrence, who will send it to all CEWG members.	Sarah Chavez Jessie Lawrence	Complete 1.16.19
John Bartlit, Dennis O'Mara, and Jessie Lawrence will contact potential participants for the ALS panel to invite them and discuss scheduling.	John Bartlit Dennis O'Mara Jessie Lawrence	Complete 1.16.19

